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Attn: Mr. David Townsend
Viele & Sons Inc.
1820 E. Valencia Drive
Fullerton, CA 92831

Dear David,

This note is to address the recent decision by the Trump Administration to implement a tariff on a myriad of goods coming from China at a rate of 10% effective from 9/24/2018 to 12/31/2018. Effective 1/1/2019, the Administration has announced that this rate is subject to change. Under section 301 (List 3) from the US Trade Representative, the item(s) received by Pan Pacific after the effective date (9/24/18) and sold to your organization is (are) subject to this Tariff. As a result of this decision, Pan Pacific will need to increase the selling price of your goods by 10%.

We regret the upheaval caused by the disagreement between the US and Chinese leadership is having on our customers. We will continue to monitor the situation and look for solutions that we can offer in support of our clients. We thank you for your understanding and continued support during these trying times. Please do not hesitate to reach out to me with any questions. Thank you.

Michael Gonzalez
Director of Sales